

**BEACON FALLS BOARD OF SELECTMEN  
SPECIAL MEETING  
TUESDAY, FEBRUARY 19, 2013  
MINUTES  
(Draft, Subject to Approval)**

First Selectman Gerard F. Smith called the Special Meeting of the Beacon Falls Board of Selectmen to order at 7:30 P.M. with the Pledge of Allegiance.

**PRESENT:** First Selectman Gerard Smith, Selectman David D'Amico and Selectman Christopher Bielik.

**ALSO PRESENT:** Treasurer, Michael Krenesky, Susan Dowdell, Mary Ellen Fernandes, Kevin McDuffie, Betkoski, Ed Groth, Marion Zollo, Peter Colon, Joseph Dowdell, and Town Clerk Leonard Greene.

**APPROVAL OF MINUTES**

1. 01/14/2013 – BOS Regular Monthly Meeting. **C. Bielik made motion to approve the Minutes as presented, 2<sup>nd</sup> by D. D'Amico. All aye.**
2. 01/23/2013 – Special Board of Selectmen Meeting held to discuss the Plan of Conservation and Development.. **D. D'Amico made motion to accept the Minutes as presented, 2<sup>nd</sup> by C. Bielik. All aye.**

**REPORTS**

1. **Report of the Resident Trooper.** Reports presented for December 2012 and January 2013. **D. D'Amico made motion to accept the reports as presented, 2<sup>nd</sup> by C. Bielik. All aye.**
2. **Report of the Wastewater Treatment Plant.** It was noted the Treatment Plant fared well during the recent snowstorm. **C. Bielik made motion to accept report as presented, 2<sup>nd</sup> by D. D'Amico. All aye.**
3. **Report of the Fire Marshal.** **D. D'Amico made motion to accept the report as presented, 2<sup>nd</sup> by C. Bielik. All aye.** It was noted there had been some chimney fires in the Town.
4. **Report of the Finance Manager.** **D. D'Amico made motion to accept the report as presented and forward it to the Board of Finance for its review, 2<sup>nd</sup> by C. Bielik. All aye.**
5. **Report of the Tax Collector.** No report was submitted.
6. **Report of the Treasurer.** **C. Bielik made motion to accept the report as presented and submit to the Board of Finance for its review, 2<sup>nd</sup> by D. D'Amico. All aye.** M. Krenesky again noted he will be including the Flag Fund in this report and will keep the Police Fund included until they change the name from the Town to the Police Department. He noted there is approximately \$150 in the Flag Fund. He also noted he has been working with the IRS with regard to

transfers on Federal Withholding (Form 941), adding the IRS is taking a long to remedy the situation. Any penalties and fees will be waived.

7. **Report of the Town Clerk. C. Bielik made motion to accept the report as presented and submit it to the Board of Finance for its review, 2<sup>nd</sup> by D, D’Amico. All aye.**
8. **Report of the Library. C. Bielik made motion to accept the report as presented, 2<sup>nd</sup> by D. D’Amico. All aye.**
9. **Report of the Custodian. D. D’Amico made motion to accept the report as presented, 2<sup>nd</sup> by C. Bielik. All aye.**
10. **Report of the Fire Department. C. Bielik made motion to accept the report as submitted, 2<sup>nd</sup> by D. D’Amico. All aye.**

### **READING OF CORRESPONDENCE**

1. Letter received from resident Jane Kudasik, 12 Dianna Lane, thanking the Town for doing a good job with snow removal during the recent snowstorm and thanking the First Selectman for keeping the residents well informed during the storm.
2. Letter from Sophia Zyla noting her intent to continue her Green Mountain College graduate thesis project in Matthies Park by studying bird and mammal species as well as the Audubon Breeding Bird Survey. She submitted her information in a pamphlet titled “Amphibians and Reptiles”, Matthies Park, Beacon Falls, CT. Clerk will make copies for distribution. G. Smith noted the information is very interesting and informative.
3. Letter from Attorney Stephen Byrne noting the Town is still moving forward with blight situations on Laurie Lane and Fairfield Place.
4. Letter from Woodard & Curran presenting the preliminary summary of short-term wastewater capital needs in the Town. Their estimates came to a total of approximately \$19 million dollars to upgrade the system. G. Smith added there are some mandates the Town still has not addressed. Clerk will make copies of the report for the Selectmen and the Board of Finance.
5. Letter from Tax Collector Ursula Henry with regard to overpayment of taxes owed to Lauren Wandishion in the amount of \$35.07. **C. Bielik made motion to refund the amount owed to s. Wandishion, 2<sup>nd</sup> by D. D’Amico. All aye.**
6. Letter received from G. Riella commending the professional and helpful assistance she has received from Building Official Douglas Colter.
7. Letter received from the Beacon Falls Lions Club requesting the use of the parking lot adjacent to the Fire Department for its Annual Spring Flower Sale. Area would be needed from March 27<sup>th</sup> (for delivery) to March 30<sup>th</sup>. **D. Bielik made motion to approve the request, 2<sup>nd</sup> by D. D’Amico. All aye.** Clerk will notify Lions Club of the BOS approval.
8. Letter received from Bob Bradley, Beacon Falls Merchant’s Association and Naugatuck River Race and Festival Committee, requesting the use of the Beacon Hose lot for the Sixth Annual Naugatuck River Race and Festival to be held on Saturday, May 4, 2013. **D. D’Amico made motion to approve the request, 2<sup>nd</sup>**

- by **C. Bielik**. **All aye**. Clerk will notify Beacon Falls Merchant's Association of the BOS approval.
9. Corporal Brian Blakeman, representative of Region # 16 and the Action Council requesting the Town to fund an asset survey of students in the Region from grades 7 through 12. The purpose of this survey, which had been done with 7<sup>th</sup> and 10<sup>th</sup> graders is a tool to support our youth. He noted Prospect has already committed \$2,000 for the project, adding the Region might pay the remaining \$500 cost. **C. Bielik made motion to ask the Board of Finance to appropriate the \$2,000, taking the amount from the Contingency Fund, 2<sup>nd</sup> by D. D'Amico. All aye.** Suggestion made to ask the Region to pay for this project and to include it in its budget, since this is something beneficial for the students. Corporal Blakeman ended by adding there are always openings to serve on the Action Council, which is a good way to get involved with the youth in our Community.
  10. Financial Statements and the year end Audit were submitted by Regional School District No. 16.

### **OLD BUSINESS**

1. G. Smith noted the Plan of Conservation & Development (POCD) is still a work in progress, with no updates available at this time.

### **NEW BUSINESS**

1. G. Smith noted a Resolution – Memo of Understanding – State of Connecticut Department of Emergency Management and Homeland Security has to be adopted by the Board of Selectmen, noting this Resolution is an update of a Resolution already passed. **C. Bielik made motion to approve the following Resolution: 2<sup>nd</sup> by D. D'Amico. All aye.**

## **AUTHORIZING RESOLUTION OF THE**

### **TOWN OF BEACON FALLS**

### **BOARD OF SELECTMEN**

### **CERTIFICATION:**

I, Leonard C. Greene, the Town Clerk of the Town of Beacon Falls do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Selectmen at its duly called and held meeting on Tuesday, February 19, 2013, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

**RESOLVED**, that the Town of Beacon Falls may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that Gerard F. Smith, First Selectman of the Town of Beacon Falls is authorized and directed to execute and deliver any and all documents on behalf of the Town of Beacon Falls and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Leonard C. Greene now holds the office of Town Clerk that he/she has held that office since March 27, 2012.

**IN WITNESS WHEREOF:** The undersigned has executed this certificate this 19th day of February 2013.

Leonard C. Greene

Town Clerk

Clerk will forward to Town Clerk Leonard C. Greene for his signature and seal.

2. G. Smith presented information on the CtWARN Program. This program provides a list of equipment in various Municipalities which might be available for use by a Community who might need a specific piece of equipment. This program is basically a sharing of assets. There is no cost. Clerk will make copies for the Selectmen. **C. Bielik made motion to join this Program, 2<sup>nd</sup> by D. D'Amico. All aye.**
3. Since Kevin Maloney of CCM was not at this meeting, it was agreed to add this item (training for Town Employees, Board and Commission members) at the March 11, 2013 Board of Selectmen Meeting. G. Smith suggested reviewing the annual cost of \$3600 to remain a part of CCM.

## **APPOINTMENTS**

1. **D. D'Amico made motion to appoint Jessica DeGennaro, 18 Bonna Street, to serve on the Park and Recreation Commission, filling the vacancy left by Lisa Swanson, 2<sup>nd</sup> by C. Bielik. All aye.** Her term of office will expire in 2016.

### **BUDGET TRANSFER REQUESTS**

No Budget Transfer Requests at this time.

### **COMMENTS FROM THE PUBLIC**

1. Susan Dowdell, 32 Wolfe Avenue, asked if the Town's Grand List had been completed. G. Smith noted that it had been completed. It was noted the Grand List has not been put into the newspapers yet.
2. Mary Ellen Fernandes, 31 S. Circle, asked who did the 1099's for the Town, noting she had received someone else's 1099 as well as her own. It was noted the 1099's come two (2) on a page and had probably been sent in error. Question asked if possibly other 1099's had been sent out incorrectly.
3. Kevin McDuffie, Haley Ridge, asked what had happened to proceeds from the sale of the Cell Tower. G. Smith noted nothing has been done with the money from the sale and is still sitting in a Town's savings account.

With no further business, **C. Bielik made motion to adjourn the meeting at 8:10 P.M. 2<sup>nd</sup> by D'Amico. All aye.**

Respectfully Submitted,

Karen A. Wilson

Clerk for the Board of Selectmen – Special Meeting- February 19, 2013